

**NGONGOTAHA SCHOOL**  
**ANNUAL REPORT**  
*FOR THE YEAR ENDED 31 DECEMBER 2021*

**SCHOOL DIRECTORY**

Ministry Number: 1852  
Principal Craig McFadyen  
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Website: [www.ngongotaha.school.nz](http://www.ngongotaha.school.nz)  
Accountant/Service Provider Kusabs Lasike Limited

**Members of the Board of Trustees**

Name	Position	How Position Gained	Term Expired/ Expires
Phillip Wilson	Presiding Member	Elected	Sep-2022
Craig McFadyen	Principal	ex officio	
Jo Edmonds	Parent Rep	Elected	Sep-2022
Renee Goodson	Parent Rep	Elected	Sep-2022
Deborah Hamblyn	Parent Rep	Elected	Sep-2022
Shaun Nunn	Parent Rep	Elected	Sep-2022
Jane Nunn	Staff Rep	Elected	Sep-2022

# NGONGOTAHA SCHOOL

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FOR THE YEAR ENDED 31 DECEMBER 2021

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# NGONGOTAHA SCHOOL

## Statement of Responsibility

FOR THE YEAR ENDED 31 DECEMBER 2021

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management, the annual financial statements for the financial year ended 31 December 2021 fairly reflects the financial position and operations of the school.

The School's 2021 financial statements are authorised for issue by the Board.

Phil Wilson

Full Name of Chairperson

Craig McFadyen

Full Name of Principal

Phil Wilson

Signature of Chairperson

Craig McFadyen

Signature of Principal

23.5.22

Date

20.5.22.

Date

# NGONGOTAHA SCHOOL

School Road  
Ngongotaha

## STATEMENT OF COMPREHENSIVE REVENUE & EXPENSE

FOR THE YEAR ENDED 31 DECEMBER, 2021

	Note	Actual 2021 \$	Budget (Unaudited) 2021 \$	Actual 2020 \$
<b>Income</b>				
Government Grants	2	3,604,247	3,250,869	3,538,768
Locally Raised Funds	3	134,034	37,800	87,998
Other Revenue		2,894	-	-
Interest Earned		2,000	-	2,527
		<u>3,743,175</u>	<u>3,288,669</u>	<u>3,629,293</u>
<b>Expenditure</b>				
Locally Raised Funds	3	22,791	12,700	56,969
Learning Resources	4	2,701,956	2,483,597	2,680,164
Administration	5	182,389	180,700	170,933
Property	6	537,495	541,700	566,625
Depreciation	7	110,445	25,000	108,013
Finance Costs		1,221	-	1,216
Loss on Disposal of Property, Plant & Equipment		2,795	-	586
		<u>3,559,092</u>	<u>3,243,697</u>	<u>3,584,506</u>
<b>Net Surplus/(Deficit) for the year</b>		184,083	44,972	44,787
Other Comprehensive Revenue & Expenses		-	-	-
<b>Total Comprehensive Revenue &amp; Expenses for the Year</b>		<u>184,083</u>	<u>44,972</u>	<u>44,787</u>

*This Statement is to be read in conjunction with the attached Accounting Policies, Notes to the Financial Statements and the Audit report which form part of these financial statements.*

# NGONGOTAHA SCHOOL

School Road  
Ngongotaha

## STATEMENT OF CHANGES IN NET ASSETS/EQUITY

FOR THE YEAR ENDED 31 DECEMBER 2021

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
Note	\$	\$	\$
Equity at start of the year	961,112	961,112	905,950
Total Comprehensive Revenue & Expense for the Year	184,083	44,972	44,787
Capital Contribution from MOE - Furniture & Equipment Grant	11,049	-	10,375
<b>Total Recognised Income and Expenses</b>	<b>195,132</b>	<b>44,972</b>	<b>55,162</b>
<b>Equity at end of year</b>	<b>1,156,244</b>	<b>1,006,084</b>	<b>961,112</b>
Retained Earnings	1,156,244	1,006,084	961,112
Reserves	-	-	-
<b>Equity at end of year</b>	<b>1,156,244</b>	<b>1,006,084</b>	<b>961,112</b>

*This Statement is to be read in conjunction with the attached Accounting Policies, Notes to the Financial Statements and the Audit report which form part of these financial statements.*

## NGONGOTAHA SCHOOL

### STATEMENT OF FINANCIAL POSITION

AS AT 31 DECEMBER 2021

	Note	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Equity		1,156,244	1,006,084	961,112
<b>TOTAL EQUITY</b>		<b>1,156,244</b>	<b>1,006,084</b>	<b>961,112</b>
<b>Represented by</b>				
<b>CURRENT ASSETS</b>				
Cash and Cash Equivalents	8	484,702	471,639	496,021
Investments	9	75,000	75,000	75,000
Accounts Receivable	10	190,535	163,471	163,471
Prepayments		8,650	6,117	6,118
Stock on Hand	11	1,024	460	460
GST Holding Account		-	51,012	51,012
Capital Works owing by MOE	17	75,555	-	45,837
<b>Total Current Assets</b>		<b>835,466</b>	<b>767,699</b>	<b>837,919</b>
<b>CURRENT LIABILITIES</b>				
Accounts Payable	12	248,007	363,398	363,398
GST Holding Account		5,457	-	-
Finance Leases	13	8,235	11,807	24,479
Cyclical Maintenance Provision	14	10,800	29,467	29,467
Revenue in Advance	15	5,193	39,033	39,034
Funds held for Capital Works Projects	17	41,342	-	95,691
<b>Total Current Liabilities</b>		<b>319,034</b>	<b>443,705</b>	<b>552,069</b>
<b>WORKING CAPITAL SURPLUS</b>		<b>516,432</b>	<b>323,994</b>	<b>285,850</b>
<b>NON-CURRENT ASSETS</b>				
Property, Plant & Equipment	16	736,886	736,958	735,458
<b>Total Non-Current Assets</b>		<b>736,886</b>	<b>736,958</b>	<b>735,458</b>
<b>NON-CURRENT LIABILITIES</b>				
Finance Leases	13	6,029	-	5,328
Provision for Cyclical Maintenance	14	91,045	54,868	54,868
<b>Total Non-Current Liabilities</b>		<b>97,074</b>	<b>54,868</b>	<b>60,196</b>
<b>Net Assets</b>		<b>1,156,244</b>	<b>1,006,084</b>	<b>961,112</b>

*This Statement is to be read in conjunction with the attached Accounting Policies, Notes to the Financial Statements and the Audit report which form part of these financial statements.*

## NGONGOTAHA SCHOOL

### Cash Flow Statement For the year ended 31 December 2021

	2021	2021	2020
Note	Actual	Budget (Unaudited)	Actual
	\$	\$	\$
<b>Cash flows from Operating Activities</b>			
Government Grants	979,784	920,870	1,241,517
Locally Raised Funds	100,195	37,800	107,305
Other Revenue	2,895	-	-
Goods and Services Tax (net)	36,154	-	(17,469)
Payments to Employees	(469,561)	(379,836)	(483,869)
Payments to Suppliers	(449,378)	(508,862)	(484,257)
Interest Received	1,592	-	2,349
Interest Paid	(1,221)	-	(1,215)
<b>Net cash from / (to) Operating Activities</b>	<b>200,460</b>	<b>69,972</b>	<b>364,361</b>
<b>Cash flows from Investing Activities</b>			
Purchase of Investments	-	-	(75,000)
Purchase of PPE (and Intangibles)	(107,526)	(26,500)	(37,295)
Proceeds from Sale of PPE (and Intangibles)	-	-	-
<b>Net cash from / (to) Investing Activities</b>	<b>(107,526)</b>	<b>(26,500)</b>	<b>(112,295)</b>
<b>Cash flows from Financing Activities</b>			
Furniture & Equipment Grant	11,049	-	10,375
Finance Lease Payments	(19,098)	(18,000)	(18,949)
Funds Held for Capital Works Projects	(96,204)	(49,854)	29,814
<b>Net cash from / to Financing Activities</b>	<b>(104,253)</b>	<b>(67,854)</b>	<b>21,240</b>
<b>Net increase/(decrease) in cash and cash equivalents</b>	<b>(11,319)</b>	<b>(24,382)</b>	<b>273,306</b>
Cash and cash equivalents at the beginning of the year	8 496,021	496,021	222,715
Cash and cash equivalents at the end of the year	8 484,702	471,639	496,021

The statement of cash flows records only those cash flows directly within the control of the School.  
This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been omitted

# *NGONGOTAHA SCHOOL*

## **Notes to the Financial Statements For the year ended 31 December 2021**

### **1. Statement of Significant Accounting Policies**

#### **a) Reporting Entity**

Ngongotaha School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board of Trustees (the Board) is of the view the School is a public benefit entity for financial reporting purposes.

#### **b) Basis of Preparation**

##### ***Reporting Period***

The financial reports have been prepared for the period 1 January 2021 to 31 December 2021 and in accordance with the requirements of the Education and Training Act 2020.

##### ***Basis of Preparation***

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

##### ***Financial Reporting Standards Applied***

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as "having a primary objective to provide goods and/or services for the community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders".

##### ***PBE Accounting Standards Reduced Disclosure Regime***

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant disclosure concessions have been taken.

##### ***Measurement base***

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

##### ***Presentation currency***

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

##### ***Specific accounting policies***

The accounting policies used in the preparation of these financial statements are set out below.

##### ***Critical Accounting Estimates and Assumptions***

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.



# *NGONGOTAHA SCHOOL*

## **Notes to the Financial Statements For the year ended 31 December 2021**

### *Cyclical Maintenance Provision*

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's long term maintenance plan which is prepared as part of its 10 Year Property Planning process. During the year, the Board assesses the reasonableness of its 10 Year Property Plan on which the provision is based. Cyclical Maintenance is discussed at note 14.

### *Useful lives of property, plant and equipment*

The school reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 16.

### *Critical Judgements in applying accounting policies*

Management has exercised the following critical judgements in applying accounting policies:

#### *Classification of leases*

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments.

Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised.

#### *Recognition of grants*

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

## **c) Revenue Recognition**

### ***Government Grants***

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives:

Operational grants are recorded as revenue when the School has the rights to the funding, which is the year that the funding is received.

Teachers' salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the school but are paid directly to teachers by the Ministry of Education.

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the land and buildings as used for rating purposes.

# *NGONGOTAHA SCHOOL*

## **Notes to the Financial Statements For the year ended 31 December 2021**

There is a non-cash revenue that is offset by a non-cash expense. The use of land and buildings grants and associated expenditure are recorded in the period the School uses the land and buildings.

### ***Other Grants***

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

### ***Donations, Gifts and Bequests***

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

### ***Interest Revenue***

Interest Revenue earned on cash and cash equivalents and investments is recorded as income in the period it is earned.

### **d) Operating Lease Payments**

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

### **e) Finance Lease Payments**

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

### **f) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

### **g) Accounts Receivable**

Short-term receivables are recorded at the amount due, less an allowance for credit losses (uncollectable debts). The school receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However short-term receivables are written off when there is no reasonable expectation of recovery.

### **h) Inventories**

Inventories are consumable items held for sale, and comprise of stationery. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

### **l) Investments**

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.

# NGONGOTAHA SCHOOL

## Notes to the Financial Statements For the year ended 31 December 2021

### **j) Property, Plant and Equipment**

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Property, plant and equipment acquired with individual values under \$1,200 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense.

Gains and losses on disposals (*i.e.* sold or given away) are determined by comparing the proceeds received with the carrying amounts (*i.e.* the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

### **Finance Leases**

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

### **Depreciation**

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Property Improvements	15-20 years
Buildings	8-40 years
Classroom Furniture	4-15 years
Information and communication technology	3-25 years
Office Furniture & Equipment	3-15 years
Other Equipment	2-15 years
Leased Assets held under a Finance Lease	3 - 5 years
Library resources	15 years
Library Books	12.5% Diminishing value

### **k) Impairment of property, plant and equipment**

The School does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

### **Non cash generating assets**

Property, plant and equipment held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable.

# *NGONGOTAHA SCHOOL*

## **Notes to the Financial Statements For the year ended 31 December 2021**

An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

### **l) Accounts payable**

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

### **m) Employee Entitlements**

#### *Short-term employee entitlements*

Employee benefits that are due to be settled within 12 months after the end of the period in which the employees provide the related service are measured based on accrued entitlements at current rates of pay.

These include salaries and wages accrued up to balance date, and also annual leave earned by non teaching staff, to but not yet taken at balance date.

#### *Long-term employee entitlements*

Employee benefits that are due to be settled wholly before 12 months after the end of the reporting period in which the employee provides the related service, such as retirement and long service leave have been calculated on an actuarial basis. The calculations are based on:

- likely future entitlements accruing to staff, based on years of service, years to entitlement, the likelihood that staff will reach the point of entitlement, and contractual entitlement information; and
- the present value of the estimated future cash flows.

### **n) Revenue Received in Advance**

Revenue received in advance relates to grants received where there are unfulfilled obligations for the School to provide services in the future. When those services are fulfilled the funds will be recorded as revenue.

### **o) Provision for Cyclical Maintenance**

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision is a reasonable estimate, based on an up to date ten year property plan (10YP) or another appropriate source of evidence.

## *NGONGOTAHA SCHOOL*

### **Notes to the Financial Statements For the year ended 31 December 2021**

#### **p) Financial Instruments**

The School's financial assets comprise cash and cash equivalents, accounts receivable and investments. All of these financial assets are categorised as "financial assets measured at amortised cost" for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, painting contract liability, and finance lease liability. All of these financial liabilities are categorised as "financial liabilities measured at amortised cost" for accounting purposes in accordance with financial reporting standards.

#### **q) Goods and Services Tax (GST)**

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

#### **r) Budget figures**

The budget figures are extracted from the School budget that was approved by the Board of Trustees.

#### **s) Services received in-kind**

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expenses.

## NGONGOTAHA SCHOOL

School Road  
Ngongotaha

### NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER, 2021

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
	\$	\$	\$
<b>NOTE 2 Government Grants</b>			
<b>Income</b>			
Operational Grants	812,345	672,990	713,958
Teachers Salaries Grant	1,964,773	1,970,000	1,958,443
Use of Land & Buildings Grant	305,301	360,000	351,313
Other Government Grants	521,828	246,880	515,055
	<u>3,604,247</u>	<u>3,249,870</u>	<u>3,538,768</u>

The school has opted into the donations scheme for this year. Total amount received was \$57,150.

#### NOTE 3 Locally Raised Funds

Local funds raised within the School's community are made up of:

##### Revenue

Donations	2,436	100	1,941
Grants	40,100	25,000	31,014
Fundraising & Community Grants	71,556	4,000	13,410
Fees for Extra Curricular Activities	15,686	8,700	39,847
Trading	4,256	-	1,786
	<u>134,034</u>	<u>37,800</u>	<u>87,998</u>

##### Expenditure

Fundraising & Community Grants Costs	8,900	4,000	11,909
Fees for Extra Curricular Activity Costs	10,118	8,700	44,965
Trading	3,773	-	96
	<u>22,791</u>	<u>12,700</u>	<u>56,969</u>

*Surplus for the year Locally Raised Funds*

	<u>111,244</u>	<u>25,100</u>	<u>31,029</u>
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#### NOTE 4 Learning Resources

Curricular	46,713	43,311	38,090
Extra-Curricular Activities	13,756	16,700	14,071
Information & Communications Technology	10,867	15,000	7,706
Lunches in Schools	346,856	200,000	337,265
Employee Benefits - Salaries	2,276,435	2,192,836	2,275,312
Staff Development	7,330	15,750	7,721
	<u>2,701,956</u>	<u>2,483,597</u>	<u>2,680,164</u>

# NGONGOTAHA SCHOOL

School Road  
Ngongotaha

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER, 2021 (continued)

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
	\$	\$	\$
<b>NOTE 5 Administration</b>			
ACC Levies	8,763	1,500	7,073
Audit Fees	6,003	6,400	4,907
Board of Trustee Fees	3,525	6,400	4,635
Board of Trustees Expenses	12,158	15,500	9,478
Communication	3,467	3,500	1,616
Consumables	15,729	10,500	13,124
Operating Leases	79	-	-
Postage & Freight	363	500	466
Other	4,877	6,900	4,114
Employee Benefits - Salaries	113,841	115,000	112,523
Insurance	7,586	8,500	6,997
Service Providers, Contractors & Consultancy	6,000	6,000	6,000
	<u>182,389</u>	<u>180,700</u>	<u>170,933</u>

### NOTE 6 Property

Caretaking & Cleaning Consumables	63,288	64,000	58,160
Cyclical Maintenance Provision	56,748	25,000	57,894
Grounds	14,506	10,000	13,047
Heat, Light & Water	15,614	18,000	17,813
Rates	13,366	12,000	13,205
Repairs & Maintenance	17,680	10,700	11,928
Use of Land & Buildings	305,301	360,000	351,313
Employee Benefits - Salaries	50,991	42,000	43,265
	<u>537,495</u>	<u>541,700</u>	<u>566,625</u>

In 2021, the Ministry of Education revised the notional rent rate from 8% to 5% to align it with the Government Capital Charge rate. This is considered to be a reasonable proxy for the market rental yield on the value of land and buildings used by schools. Accordingly in 2021, the use of land and buildings figure represents 5% of the school's total property value. Property values are established as part of the nationwide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

# NGONGOTAHA SCHOOL

School Road  
Ngongotaha

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER, 2021 (continued)

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
	\$	\$	\$
<b>NOTE 7 Depreciation</b>			
Property Improvements	21,796	5,000	20,782
Buildings	21,309	5,000	22,206
Classroom Furniture	8,252	1,500	7,332
Info-Tech Assets	20,320	5,000	22,370
Office Furniture & Equipment	1,120	1,000	1,120
Other Equipment	9,216	1,500	5,940
Library Resources	2,859	1,000	3,080
Leased Assets	25,573	5,000	25,183
	<u>110,445</u>	<u>25,000</u>	<u>108,013</u>

### NOTE 8 Cash and Cash Equivalents

Cash on Hand	50	50	50
Westpac - Cheque Account	127,458	215,289	239,675
Kiwibank Account	400	400	489
Westpac - Trip Account	4,075	2,500	2,251
Westpac - Credit Card	2,302	1,300	1,364
Westpac - Credit Card Rumaki	50	2,100	2,186
Westpac - Online Saver Account	350,368	250,000	250,007
	<u>484,702</u>	<u>471,639</u>	<u>496,021</u>

Of the \$484,702 Cash and Cash Equivalents, \$41,342 is held by the school on behalf of the Ministry of Education. These funds are required to be spent in 2022 on Crown owned school buildings under the School's Five Year Property Plan.

The carrying value of Short-Term deposits with maturity dates of 90 days or less approximates their fair value.

### NOTE 9 Investments

The School's investment activities are classified as follows:

#### Current Asset

Short-term Bank Deposits	<u>75,000</u>	<u>75,000</u>	<u>75,000</u>
	<u>75,000</u>	<u>75,000</u>	<u>75,000</u>



# NGONGOTAHA SCHOOL

School Road  
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## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER, 2021 (continued)

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
	\$	\$	\$
<b>NOTE 10 Accounts Receivable</b>			
Receivables	11,432	-	-
Interest Accrued	586	178	178
Teachers Salaries Grant Receivable	161,617	157,429	157,429
Banking Staffing Underuse	16,900	5,864	5,864
	<u>190,535</u>	<u>163,471</u>	<u>163,471</u>
Receivables from Exchange Transactions	28,918	6,042	6,042
Receivables from Non-Exchange Transactions	161,617	157,429	157,429
	<u>190,535</u>	<u>163,471</u>	<u>163,471</u>
<b>NOTE 11 Stock on Hand</b>			
Stationery on Hand	1,024	460	460
	<u>1,024</u>	<u>460</u>	<u>460</u>
<b>NOTE 12 Accounts Payable</b>			
Accruals	5,056	4,157	4,157
Creditors	53,310	197,621	197,620
Employee Benefits - salaries accrual	187,369	157,429	157,429
Employee Benefits - leave accrual	2,272	4,191	4,191
	<u>248,007</u>	<u>363,398</u>	<u>363,398</u>
Payables from Exchange Transactions	248,007	363,398	363,398
Payables from Non-Exchange Transactions	-	-	-
	<u>248,007</u>	<u>363,398</u>	<u>363,398</u>

The carrying value of payables approximates their fair value.

# NGONGOTAHA SCHOOL

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## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER, 2021 (continued)

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
	\$	\$	\$
<b>NOTE 13 Finance Leases</b>			
The school has entered into a number of finance lease agreements for laptops for teachers and photocopiers. Minium lease payments payable:			
Not later than one year	8,235	11,807	24,479
Later than 1 year but not more than 5 years	6,029	-	5,328
	<u>14,264</u>	<u>11,807</u>	<u>29,807</u>
<b>NOTE 14 Provision For Cyclical Maintenance</b>			
Provision at Start of Year	84,335	51,141	51,141
Increase in Provision during the Year	56,748	57,894	57,894
Use of Provision	(39,238)	(24,700)	(24,700)
Provision at the end of the Year	<u>101,845</u>	<u>84,335</u>	<u>84,335</u>
Current Liability	<u>10,800</u>	<u>29,467</u>	<u>29,467</u>
Non Current Liability	<u>91,045</u>	<u>54,868</u>	<u>54,868</u>
	<u>101,845</u>	<u>84,335</u>	<u>84,335</u>
<b>NOTE 15 Revenue Received in Advance</b>			
Other	3,593	39,033	39,033
Grant Funds Unspent	1,600	-	-
	<u>5,193</u>	<u>39,033</u>	<u>39,033</u>

## NGONGOTAHA SCHOOL

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### NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER, 2021 (continued)

#### NOTE 16 Property, Plant & Equipment

	Cost or Valuation \$	Accumulated Depreciation \$	Net Book Value \$		
	<b>31 Dec 2021</b>				
Property Improvements	517,716	(208,178)	309,540		
Buildings	440,718	(217,857)	222,861		
Classroom Furniture	155,078	(89,505)	65,573		
Info-Tech Assets	222,350	(188,089)	34,261		
Office Furniture & Equipment	38,022	(31,020)	7,002		
Other Equipment	178,345	(115,124)	63,220		
Library Resources	77,105	(56,523)	20,582		
Leased Assets	110,323	(96,476)	13,847		
	<u>1,739,658</u>	<u>(1,002,772)</u>	<u>736,886</u>		
	<b>Op/Balance (NBV) \$</b>	<b>Additions \$</b>	<b>Disposals \$</b>	<b>Depreciation \$</b>	<b>Total (NBV) \$</b>
Property Improvements	280,223	51,113	-	(21,796)	309,540
Buildings	240,692	3,478	-	(21,309)	222,861
Classroom Furniture	59,198	14,627	-	(8,252)	65,573
Info-Tech Assets	51,196	3,385	-	(20,320)	34,261
Office Furniture & Equipment	8,122	-	-	(1,120)	7,002
Other Equipment	42,916	30,856	(1,335)	(9,216)	63,220
Leased Assets	29,640	10,228	(449)	(25,573)	13,847
Library Resources	23,472	980	(1,011)	(2,859)	20,582
	<u>735,458</u>	<u>114,668</u>	<u>(2,795)</u>	<u>(110,445)</u>	<u>736,886</u>

The Net carrying value of Equipment held under a finance lease is \$13,847. (2020: \$29,639).

## NGONGOTAHA SCHOOL

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### NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER, 2021 (continued)

NOTE 16 P,P,& E cont'd

	Cost or Valuation \$	Accumulated Depreciation \$	Net Book Value \$
	31 Dec 2020		
Property Improvements	466,605	(186,382)	280,223
Buildings	437,240	(196,548)	240,692
Classroom Furniture	140,451	(81,253)	59,198
Info-Tech Assets	218,965	(167,769)	51,196
Office Furniture & Equipment	38,022	(29,900)	8,122
Other Equipment	149,108	(106,192)	42,916
Library Resources	79,786	(56,314)	23,472
Leased Assets	105,956	(76,316)	29,640
	1,636,132	(900,674)	735,458

	Op/Balance (NBV) \$	Additions \$	Disposals \$	Depreciation \$	Total (NBV) \$
Property Improvements	301,005	-	-	(20,782)	280,223
Buildings	257,511	5,387	-	(22,206)	240,692
Classroom Furniture	66,530	-	-	(7,332)	59,198
Info-Tech Assets	54,701	18,865	-	(22,370)	51,196
Office Furniture & Equipment	9,242	-	-	(1,120)	8,122
Other Equipment	39,046	9,810	-	(5,940)	42,916
Leased Assets	47,077	7,745	-	(25,183)	29,640
Library Resources	23,905	3,233	(586)	(3,080)	23,472
	799,017	45,040	(586)	(108,013)	735,458

The Net carrying value of Equipment held under a finance lease is \$29,640. (2019: \$47,077).

## NGONGOTAHA SCHOOL

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### NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER, 2021 (continued)

#### NOTE 17 Funds Held for Capital Work Projects

During the year the school received and applied funding from the Ministry of Education for the following Capital Works Projects.

	Opening Balance	Funds Received	Money Spent	Board Contributions / write offs	Closing Balance
<b>2021</b>	\$	\$	\$	\$	\$
Blk A Admin/ Lights - 208151	(2,250)	-	-	2,250	-
ILE Blk F -215386	(43,587)	150,000	(170,188)	-	(63,775)
SIP Front Wall, Flagpole, Fence - 222836	14,708	1,332	(19,591)	3,551	-
SIP Playground Middle School - 208151	80,983	9,941	(118,912)	27,988	-
Roof Maintenance - 232918	-	42,639	(2,422)	-	40,217
Electrical Maint. - 232919	-	26,224	(24,496)	(1,728)	-
Staff Carpark - 222839	-	32,610	(31,486)	-	1,124
AMS/ILE G Block - 232917	-	-	(11,780)	-	(11,780)
	<u>49,854</u>	<u>262,746</u>	<u>(378,875)</u>	<u>32,061</u>	<u>(34,214)</u>

Represented by:

Funds held on behalf of Ministry of Education

Funds due from Ministry of Education

41,341

(75,555)

(34,214)

#### 2020

BlkA Admin/Lights - 208151	(900)	-	(1,350)	-	(2,250)
Storm Damage - 219445	-	10,340	(10,340)	-	-
ILE Blk F - 215386	20,940	450,000	(514,527)	-	(43,587)
SIP Front Wall, Flagpole, Fence - 222836	-	82,796	(68,088)	-	14,708
SIP Playground Middle School - 208151	-	89,465	(8,482)	-	80,983
	<u>20,040</u>	<u>632,601</u>	<u>(602,787)</u>	<u>-</u>	<u>49,854</u>

#### NOTE 18 Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the School would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

No related party debts or transactions have been written off or forgiven during the year.

# NGONGOTAHA SCHOOL

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## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER, 2021 (continued)

### NOTE 19 Remuneration

Key management personnel compensation.

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments.

	2021 Actual	2020 Actual
<i>Board Members</i>		
Remuneration	\$ 3,525	\$ 4,635
<i>Leadership Team</i>		
Remuneration	618,270	1,072,065
Full-time Equivalent Members	6	11
Total key management personnel remuneration	621,795	1,076,700

There are five members of the Board excluding the Principal. The Board held 8 full meetings in the year. As well as these regular meetings, including preparation time, the Chair and the other Board members have also been involved in ad hoc meetings to consider student welfare matters including stand downs, suspensions and other disciplinary matters.

#### *Principals*

The total value of remuneration paid or payable to the Principals is in the following bands:

	2021 Actual	2020 Actual
<i>Principal</i>		
<i>Salaries and Other Short-term Employee Benefits:</i>	\$000	\$000
Salary and other payments	140-150	140-150
Benefits and other emoluments	4 - 5	4 - 5
Termination benefits	-	-

#### *Other Employees*

Number of other employee who received remuneration of over \$100,000 was in the following bands:

	2021	2020
	FTE Number	FTE Number
Remuneration \$000		
110 - 120	1	1
120 - 130	-	1
	1	2

The disclosure for "other employees" does not include remuneration of the Principals.

### NOTE 20 Compensations and Other Benefits upon leaving Remuneration

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees,

committee members or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was as follows:

	2021	2020
Number of persons	-	-
Total Value	\$0.00	\$0.00

# NGONGOTAHA SCHOOL

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## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER, 2021 (continued)

### NOTE 21 Contingencies

There are no Contingent Liabilities (except as noted below) and no Contingent Assets at balance date. (Contingent Liabilities and Contingent Assets at 31 December 2020: Nil)

#### Holidays Act Compliance - schools payroll

The Ministry of Education performs payroll processing and payments on behalf of school boards of trustees, through payroll service provider Education Payroll Limited. The Ministry's review of the schools sector payroll to ensure compliance with the Holidays Act 2003 is ongoing. Final calculations and potential impact on any specific individual will not be known until further analysis and solutions have been completed.

To the extent that any obligation cannot be quantified at 31 December 2021, a contingent liability for the school may exist.

### NOTE 22 Commitments

#### (a) Capital Commitments

As at 31 December 2021 the Board has entered into contract agreements for capital works as follows:

(a) \$36,234 contract for Staff carpark to be completed in 2022, which will be fully funded by the MOE. \$32,610 has been received of which \$31,486 has been spent on the project to date.

(b) \$813,438 contract for Block F to be completed in 2022, which will be fully funded by the MOE. \$673,008 has been received of which \$736,783 has been spent on the project to date.

(c) \$42,639 contract for roofing maintenance to be completed in 2022, which will be fully funded by MOE and has been received. \$2,422 has been spent on the project to date.

(Capital Commitments at 31 December 2020 \$1,025,068)

(d) \$451,853.60 contract for AML/ILE Block G project to be completed in 2023, which will be fully funded by the MOE. No funds have been received and \$11,780 has been spent on the project to date. (Capital commitments as 31 December 2020: \$1,025,068).

#### (b) Operating Commitments

There are no operating commitments as at 31 December 2021 (2020: \$Nil).

# NGONGOTAHA SCHOOL

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## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER, 2021 (continued)

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
NOTE 23 Financial Instruments	\$	\$	\$

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

### Financial Assets Measured at Amortised Costs

Cash and Cash Equivalents	484,702	471,639	496,021
Investments	75,000	75,000	75,000
Receivables	190,535	163,471	163,471

### Total Financial Assets Measured at Amortised Costs

	<u>750,237</u>	<u>710,110</u>	<u>734,493</u>
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### Financial Liabilities Measured at Amortised Cost

Payables	248,007	363,398	363,398
Finance Leases	14,264	11,807	29,807

### Total Financial Liabilities Measured at Amortised Cost

	<u>262,271</u>	<u>375,205</u>	<u>393,205</u>
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### NOTE 24 Events after Balance Date

There were no significant events after the balance date that impact these financial statements.